



**Economic Development Authority Board (EDA)
Regular Meeting – Township Hall
Tuesday November 20, 2018
5:15 p.m.**

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF REGULAR MEETING MINUTES OCTOBER 16, 2018
5. PUBLIC COMMENT
6. REPORTS
 - A. ACCOUNTS PAYABLE APPROVAL – OCTOBER
EAST DDA DISTRICT #248 – **CHECK REGISTER**
WEST DDA DISTRICT #250 - **NONE**
WEST DDA GO DEBT SERVICE #396 - **NONE**
 - B. OCTOBER FINANCIAL REPORTS: INCOME/EXPENSE STATEMENT; BALANCE SHEET
EAST DDA DISTRICT #248
WEST DDA DISTRICT #250
WEST DDA GO DEBT SERVICE #396
 - C. BOARD MEMBER EXPIRATION MATRIX
 - D. WATER AND SEWER PROJECT PROGRESS REPORT - INFORMATIONAL
 - E. EDA ROAD PROJECT COST COMPARE REPORT – INFORMATIONAL
7. NEW BUSINESS
8. PENDING BUSINESS
9. ADJOURNMENT UNTIL NEXT REGULAR EDA MEETING: DECEMBER 18, 2018.

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday October 16, 2018**

MINUTES

CALL TO ORDER

Chairman Kequom called to order EDA Board Meeting at 5:17 p.m.

ROLL CALL

Present: Kequom, Hunter, Johnson (5:21), Smith, Bacon, Gunning, Coyne, Figg

Excused: Zalud, Barz, Chowdhary

Absent:

Others Present: Mark Stuhldreher – Township Manager, Sherrie Teall – Finance Director, Amy Peak-Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by **Figg** SUPPORTED by **Coyne** to APPROVE the agenda as presented. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by **Figg** SUPPORTED by **Bacon** to APPROVE minutes from the September 18, 2018 regular meeting as presented.

MOTION CARRIED 7-0.

PUBLIC COMMENT – None

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Manager Stuhldreher reviewed the accounts payable for the East DDA.

MOTION by **Gunning** SUPPORTED by **Figg** to APPROVE the East DDA payables 9/19/18 – 10/16/18 in the amount of \$117,444.11 as presented. MOTION CARRIED 8-0.

MOTION by **Gunning** SUPPORTED by **Johnson** to APPROVE the West DDA payables 9/19/18 – 10/16/18 in the amount of \$1,645.00 as presented. MOTION CARRIED 8-0.

MOTION by **Figg** SUPPORT by **Coyne** to APPROVE West DDA G/O Debt Service Fund payables in the amount of \$800.00 as presented. MOTION CARRIED 8-0.

Manager Stuhldreher reviewed financial reports.

September Financial reports were RECEIVED AND FILED by Chairman Kequom.

MANAGER COMMENTS:

- Overhead lights on Pickard and light pole on Pickard update.
- Notified Board that he will try to get someone from Isabella County Road Commission to come to the November 20th meeting to give update on the work that they've done in 2018 and update the Board as to where they are at with the Lincoln Rd both North and South of the bridge.
- Work has begun on bench and receptacles work that the EDA Board has approved along Pickard. Asked that a progress report be given monthly. Service agreement indicates this should be done by April 2019.
- Budgets that EDA approved at last month's meeting with recommendation to Board of Trustees that they approve were presented to Board of Trustees at the October 10th, 2018 meeting. Board of Trustees will be holding some study sessions between now and end of the year to review all the budgets.
- Attended ribbon cutting at Mitchell's.

6C. Gunning mentioned that Bacon's term on the EDA Board is due to expire in January and reminded him to fill out the Board Application and submit it if he plans to renew his term.

NEW BUSINESS

EDA expressed desire to possibly name a portion of Jameson Park in honor of Kenneth Schaffer. EDA to address the Board of Trustees in form of a letter or resolution.

PENDING BUSINESS – None

GENERAL DISCUSSION:

- Chair Kequom asked for comparison on spent funds vs. approved funds on the Road Projects.
- G/O Debt Service account can be closed mid 2019 after the 2018 audit is complete.
- BeGreen has completed the weed control and fertilizer application along Pickard.

Reminder of the next scheduled EDA meeting on November 20, 2018.

Meeting was adjourned by Chairman Kequom at 5:44 p.m.

APPROVED BY

Secretary Chowdhary

(Recorded by Amy Peak)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 248 EDDA CHECKING						
10/31/2018	248	41 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	1940 S ISABELLA 2027 FLORENCE 4923 E PICKARD 4675 E PICKARD 4592 E PICKARD #B 4592 E PICKARD #A 5771 E PICKARD #B 5771 E PICKARD #A 5770 E PICKARD #B 5770 E PICKARD #A 5325 E PICKARD 2029 2ND 25157 E PICKARD #B 5157 E PICKARD #A 4900 E PICKARD	42.83 37.90 44.61 34.97 24.85 43.85 24.85 49.27 24.85 72.88 61.08 65.08 24.72 33.67 39.31
						624.72
11/20/2018	248	4051	00072	BLOCK ELECTRIC	INSTALL LIGHTS AT GATEWAY BANNER	2,560.00
11/20/2018	248	4052	01583	GOUDREAU & ASSOCIATES INC.	STRUCTURAL EVALUATION @ JAMESON HALL	2,688.00
11/20/2018	248	4053	00450	M M I	PARK BENCH/GROUND MAINT - OCT 2018	398.25
11/20/2018	248	4054	00530	PLEASANT THYME HERB FARM	FLOWER BED/BSKT WTR & WEEDING-AUG THRU O	3,500.00
11/20/2018	248	4055	00649	THIELEN TURF IRRIGATION, INC.	WINTERIZE IRRIGATION SYSTEM - PICKARD TA	780.00
11/20/2018	248	4056	01343	HOMETOWN DECORATIONS & DISPLAY	INSTALL HOLIDAY DECORATIONS	10,800.00 V
Void Reason: Voided Check Range Void Utility						
11/20/2018	248	4057	00649	THIELEN TURF IRRIGATION, INC.	WINTERIZED IRRIGATION SYSTEM - OVERPASS	70.00
11/20/2018	248	4058	01343	HOMETOWN DECORATIONS & DISPLAY	INSTALL HOLIDAY DECORATIONS	10,800.00
248 TOTALS:						
Total of 9 Checks:						32,220.97
Less 1 Void Checks:						10,800.00
Total of 8 Disbursements:						21,420.97

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE	2018		YTD BALANCE	% BDGT USED
		10/31/2017	ORIGINAL BUDGET	2018 AMENDED BUDGET	10/31/2018	
		NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	
Fund 248 - EDDA OPERATING						
Revenues						
Dept 000 - NONE						
248-000-402.000	CURRENT PROPERTY TAX	441,993.16	387,500.00	395,404.00	395,403.52	100.00
248-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00	(4,000.00)	(4,000.00)	0.00	0.00
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	(250.00)	(250.00)	0.00	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	1,860.58	2,000.00	1,000.00	4.57	0.46
248-000-445.000	INTEREST ON TAXES	1,029.32	500.00	500.00	319.66	63.93
248-000-573.000	STATE AID REVENUE-LCSA	0.00	30,000.00	50,000.00	55,479.69	110.96
248-000-665.000	INTEREST EARNED	4,851.46	6,300.00	15,000.00	14,318.84	95.46
248-000-671.000	OTHER REVENUE	67.55	100.00	11,100.00	11,355.69	102.30
Total Dept 000 - NONE		449,802.07	422,150.00	468,754.00	476,881.97	101.73
TOTAL REVENUES		449,802.07	422,150.00	468,754.00	476,881.97	101.73
Expenditures						
Dept 000 - NONE						
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	3,772.71	5,570.00	5,570.00	4,462.75	80.12
248-000-801.003	SIDEWALK SNOWPLOWING	375.00	5,500.00	5,500.00	2,350.00	42.73
248-000-801.004	RIGHT OF WAY LAWN CARE	9,600.00	13,000.00	15,500.00	7,340.00	47.35
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	25,874.01	11,200.00	26,600.00	14,301.55	53.77
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	16,318.00	18,000.00	18,000.00	18,067.00	100.37
248-000-801.015	STREET LIGHT BANNERS/CHRISTMAS	8,700.00	23,600.00	20,000.00	6,390.50	31.95
248-000-826.000	LEGAL FEES	0.00	500.00	500.00	0.00	0.00
248-000-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	5,000.00	5,000.00	100.00
248-000-900.000	PRINTING & PUBLISHING	246.78	250.00	250.00	0.00	0.00
248-000-917.000	WATER TO IRRIGATION SYSTEM	11,439.00	12,500.00	12,500.00	10,145.04	81.16
248-000-920.000	ELECTRIC/NATURAL GAS	7,714.94	10,500.00	12,000.00	7,085.79	59.05
248-000-935.000	PROPERTY/LIABILITY INSURANCE	1,404.25	1,400.00	1,400.00	1,458.03	104.15
248-000-940.000	LEASE/RENT	550.00	700.00	700.00	550.00	78.57
248-000-955.000	MISC.	0.00	0.00	0.00	7.00	100.00
248-000-967.000	PROJECTS	0.00	150,000.00	150,000.00	2,688.00	1.79
Total Dept 000 - NONE		90,994.69	257,720.00	273,520.00	79,845.66	29.19
Dept 336 - FIRE DEPARTMENT						
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	61,665.00	61,600.00	64,000.00	64,013.00	100.02
Total Dept 336 - FIRE DEPARTMENT		61,665.00	61,600.00	64,000.00	64,013.00	100.02
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-967.200	WATER SYSTEM PROJECTS	0.00	0.00	135,000.00	30,753.75	22.78
248-728-967.300	SEWER SYSTEM PROJECTS	0.00	0.00	215,000.00	12,087.00	5.62
248-728-967.400	STREET/ROAD PROJECTS	0.00	0.00	160,000.00	107,043.30	66.90
Total Dept 728 - ECONOMIC DEVELOPMENT		0.00	0.00	510,000.00	149,884.05	29.39
TOTAL EXPENDITURES		152,659.69	319,320.00	847,520.00	293,742.71	34.66

User: SHERRIE

DB: Union

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE		2018		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2018 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - EDDA OPERATING								
TOTAL REVENUES		449,802.07		422,150.00	468,754.00	476,881.97		101.73
TOTAL EXPENDITURES		152,659.69		319,320.00	847,520.00	293,742.71		34.66
NET OF REVENUES & EXPENDITURES		297,142.38		102,830.00	(378,766.00)	183,139.26		48.35

User: SHERRIE

DB: Union

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE		2018		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2018 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 250 - WDDA OPERATING								
Revenues								
Dept 000 - NONE								
250-000-402.000	CURRENT PROPERTY TAX	494,598.66		490,000.00	601,300.00		601,336.22	100.01
250-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00		(4,000.00)	(4,000.00)		(139.29)	3.48
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	279.02		600.00	200.00		0.00	0.00
250-000-445.000	INTEREST ON TAXES	219.52		250.00	250.00		86.02	34.41
250-000-665.000	INTEREST EARNED	1,335.08		1,700.00	4,000.00		4,980.66	124.52
Total Dept 000 - NONE		496,432.28		488,550.00	601,750.00		606,263.61	100.75
TOTAL REVENUES		496,432.28		488,550.00	601,750.00		606,263.61	100.75
Expenditures								
Dept 000 - NONE								
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	400.00		870.00	870.00		300.00	34.48
250-000-967.000	PROJECTS	0.00		150,000.00	0.00		0.00	0.00
250-000-967.400	STREET/ROAD PROJECTS	300,000.00		0.00	330,000.00		0.00	0.00
Total Dept 000 - NONE		300,400.00		150,870.00	330,870.00		300.00	0.09
Dept 336 - FIRE DEPARTMENT								
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	39,506.00		39,500.00	45,600.00		45,642.00	100.09
Total Dept 336 - FIRE DEPARTMENT		39,506.00		39,500.00	45,600.00		45,642.00	100.09
Dept 728 - ECONOMIC DEVELOPMENT								
250-728-967.300	SEWER SYSTEM PROJECTS	0.00		0.00	200,000.00		24,445.00	12.22
250-728-967.500	SIDEWALK PROJECTS	0.00		0.00	70,000.00		0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		0.00		0.00	270,000.00		24,445.00	9.05
Dept 996 - TRANSFER OUT								
250-996-999.396	TRANSFER OUT TO WDDA G/O DEBT SERVICE	260,000.00		272,642.00	272,650.00		272,670.00	100.01
Total Dept 996 - TRANSFER OUT		260,000.00		272,642.00	272,650.00		272,670.00	100.01
TOTAL EXPENDITURES		599,906.00		463,012.00	919,120.00		343,057.00	37.32
Fund 250 - WDDA OPERATING:								
TOTAL REVENUES		496,432.28		488,550.00	601,750.00		606,263.61	100.75
TOTAL EXPENDITURES		599,906.00		463,012.00	919,120.00		343,057.00	37.32
NET OF REVENUES & EXPENDITURES		(103,473.72)		25,538.00	(317,370.00)		263,206.61	82.93

User: SHERRIE

DB: Union

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE		2018		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2018 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 396 - WDDA G/O DEBT SERVICE FUND								
Revenues								
Dept 000 - NONE								
396-000-665.000	INTEREST EARNED		31.02	30.00		30.00	6.61	22.03
Total Dept 000 - NONE			31.02	30.00		30.00	6.61	22.03
Dept 961 - TRANSFER IN								
396-961-699.250	TRANSFER IN FROM WDDA		260,000.00	272,642.00		272,642.00	272,670.00	100.01
Total Dept 961 - TRANSFER IN			260,000.00	272,642.00		272,642.00	272,670.00	100.01
TOTAL REVENUES			260,031.02	272,672.00		272,672.00	272,676.61	100.00
Expenditures								
Dept 906 - DEBT SERVICE								
396-906-991.000	BOND - PRINCIPAL		32,526.00	31,130.00		31,130.00	31,130.00	100.00
396-906-996.000	BOND - INTEREST		232,474.00	243,870.00		243,870.00	243,870.00	100.00
396-906-996.001	BOND - PAYING AGENT FEES		800.00	800.00		800.00	800.00	100.00
Total Dept 906 - DEBT SERVICE			265,800.00	275,800.00		275,800.00	275,800.00	100.00
TOTAL EXPENDITURES			265,800.00	275,800.00		275,800.00	275,800.00	100.00
Fund 396 - WDDA G/O DEBT SERVICE FUND:								
TOTAL REVENUES			260,031.02	272,672.00		272,672.00	272,676.61	100.00
TOTAL EXPENDITURES			265,800.00	275,800.00		275,800.00	275,800.00	100.00
NET OF REVENUES & EXPENDITURES			(5,768.98)	(3,128.00)		(3,128.00)	(3,123.39)	99.85
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS			1,206,265.37	1,183,372.00		1,343,176.00	1,355,822.19	100.94
TOTAL EXPENDITURES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS			1,018,365.69	1,058,132.00		2,042,440.00	912,599.71	44.68
NET OF REVENUES & EXPENDITURES			187,899.68	125,240.00		(699,264.00)	443,222.48	63.38

Fund 248 EDDA OPERATING

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	99.85
248-000-002.000	SAVINGS	785,976.18
248-000-003.001	CERTIFICATE OF DEPOSIT	508,251.11
248-000-123.000	PREPAID EXPENSES	1,255.17
Total Assets		1,295,582.31
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	9,926.25
Total Liabilities		9,926.25
*** Fund Balance ***		
248-000-370.379	RESTRICTED FUND BALANCE	1,102,516.80
Total Fund Balance		1,102,516.80
Beginning Fund Balance		1,102,516.80
Net of Revenues VS Expenditures		183,139.26
Ending Fund Balance		1,285,656.06
Total Liabilities And Fund Balance		1,295,582.31

Fund 250 WDDA OPERATING

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH	3,082.08
250-000-002.000	SAVINGS	399,560.11
250-000-002.001	SHARES	53.70
250-000-003.001	CERTIFICATE OF DEPOSIT	604,879.06
Total Assets		1,007,574.95
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
250-000-370.379	RESTRICTED FUND BALANCE	744,368.34
Total Fund Balance		744,368.34
Beginning Fund Balance		744,368.34
Net of Revenues VS Expenditures		263,206.61
Ending Fund Balance		1,007,574.95
Total Liabilities And Fund Balance		1,007,574.95

Fund 396 WDDA G/O DEBT SERVICE FUND

GL Number	Description	Balance
*** Assets ***		
396-000-001.000	CASH	6.69
Total Assets		6.69
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
396-000-370.379	RESTRICTED FUND BALANCE	3,130.08
Total Fund Balance		3,130.08
Beginning Fund Balance		3,130.08
Net of Revenues VS Expenditures		(3,123.39)
Ending Fund Balance		6.69
Total Liabilities And Fund Balance		6.69

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Lisa	Cody	11/20/2020
2-Chair	Phil	Squatrito	2/15/2020
3- Vice Chair	Bryan	Mielke	2/15/2021
4-Secretary	Alex	Fuller	2/15/2020
5 - Vice Secretary	Mike	Darin	2/15/2019
6	Stan	Shingles	2/15/2021
7	Ryan	Buckley	2/15/2019
8	Denise	Webster	2/15/2020
9	Doug	LaBelle II	2/15/2019
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Tim	Warner	12/31/2019
2-PC Rep / Vice Chair	Bryan	Mielke	2/18/2021
3-Vice Secretary	Jake	Hunter	12/31/2019
4	Andy	Theisen	12/31/2019
5	Paul	Gross	12/31/2018
Alt. #1	John	Zerbe	12/31/2019
Alt. #2	Taylor	Sheahan-Stahl	2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2018
2	James	Thering	12/31/2018
3	Bryan	Neyer	12/31/2018
Alt #1	Mary Beth	Orr	1/25/2019
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Laura	Coffee	12/31/2018
2	Mike	Lyon	12/31/2018
3	Jay	Kahn	12/31/2018
4	Phil	Mikus	11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2019
2	Richard	Jakubiec	12/31/2019
3	Andy	Theisen	12/31/2019
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2018
2	John	Dinse	12/31/2019
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2019
2	Lynn	Laskowsky	12/31/2021



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1	Thomas	Kequom	4/14/2019
2	James	Zalud	4/14/2019
3	Richard	Barz	2/13/2021
4	Robert	Bacon	1/13/2019
5	Ben	Gunning	11/20/2020
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2019
9	Vance	Johnson	2/13/2021
10	Michael	Smith	2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2020
2	Vacant		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Brian	Smith	12/31/2019
Sidewalks and Pathways Prioritization Committee (2 year term)			
#	F Name	L Name	Expiration Date
1 BOT Representative	Phil	Mikus	7/26/2019
2 PC Representative	Denise	Webster	8/15/2020
3 Township Resident	Sherrie	Teall	8/15/2019
4 Township Resident	Jeremy	MacDonald	10/17/2018
5 Member at large	Connie	Bills	8/15/2019



November 20, 2018

DDA Water & Sewer Projects Progress Report

Project Description: Pickard Road Water Main Loop – Pickard Rd. to Summerton Rd. north to Entrance SCIT Water Park/Greensuites

Project Construction: \$276,325

Anticipated Project Schedule:

Engineering: Completed May 2018 - DDA review/ June 2018 meeting

Permitting: 6 - 8 weeks

Bidding: Bids Due 7- 25- 2018 10:00 a.m.

Construction: Commencement within 30 days of Signed Contract or Notice to Proceed/90 calendar days substantial completion & 30 calendar day final completion = 120 days contract

Project Status:

Engineered Drawings and Specifications Commenced/Preliminary Design Completed/Final Design Completed/Construction Contract Awarded

Permits Applied For:

MDEQ Act 399 Permit - Received

Isabella County Road Commission - Applied for May 2018/Rcvd July 27, 2018

Isabella County Soil Erosion - Received

Isabella County Drain Commission - Received

MDOT Permit - application after construction contract award/contractor required for application

Activities Performed During this Reporting Period:

Construction began week of October 22, 2018 - construction 75% complete

Activities Planned for Next Reporting Period:

Construction Completion

Issues/Resolution:

NA

Project Changes:

NA



November 20, 2018

DDA Water & Sewer Projects Progress Report

Project Description: Pump Station #1 Rehabilitation & Upgrade

Project OPC: \$428,525.00

Anticipated Project Schedule:

Engineering: 100 days/ September 2018

Permitting: 6 - 8 weeks

Bidding: Late 2018 - 30 day bid period

Construction: Spring 2019 - 120 day contract (depending on pump delivery)

Site survey performed by GFA to gather information for design purposes

Engineering Design

Preliminary Engineering (53%)

Topo & Easement Survey (100%)

Final Engineering and Design (Township review and permitting agencies changes - if required)

Activities Planned for Next Reporting Period:

Plans and Specifications submitted to MDEQ

Issues/Resolution:

awaiting pump information/submittals from suppliers

delay in receiving electrical information from Consumers Energy (Rcvd. Week of November 12)

:-
NA



November 20, 2018

DDA Water & Sewer Projects Progress Report

Project Description: Pump Station #14 - May Street Rehabilitation & Upgrade

Project OPC: \$277,550.00

Anticipated Project Schedule:

Engineering: 45 days/ July 2018

Permitting: 6 - 8 weeks

Bidding: 20 - 30 day bid period

Construction: Fall 2018 - 120 day construction schedule

Site survey performed by GFA to gather information for design purposes

Engineering Design

Preliminary Engineering (100%)

Topo & Easement Survey (100%)

Final Engineering and Design (100%) - Submittal to Township 8-22-2018

Permit submittals (100%)

MDEQ Part 41 Permit - Submitted 8-25-2018

Activities Planned for Next Reporting Period:

Bidding - dependent on receipt of MDEQ Part 41 Permit

comments received from MDEQ September 20, 2018 reply sent week of September 25, 2018

Issues/Resolution:

awaiting MDEQ Part 41 Permit - Still awaiting MDEQ approvals - new District Engineer/awaiting approval from his Supervisor

Project Changes:

NA

Charter Township of Union



To: Economic Development Authority

From: Mark Stuhldreher, Township Manager / *MDS*

Date: November 15, 2018

Re: Road Project Cost Comparison

At the last EDA meeting, information was requested comparing the final billed amounts against the contract amounts for the various road projects funded by EDA. In response, the table below depicts the various amounts we were provided by the Isabella County Road Commission at different points in time spanning the planning stage to the final billings.

Please let me know if you have any questions.

<u>LOCATION</u>	<u>ORIGINAL PROJECT PLAN BUDGET PER ICRC FEB '18</u>	<u>ICRC CONTRACT AMOUNT SUMMER '18</u>	<u>FINAL BILLED AMOUNT FROM ICRC</u>	<u>DIFFERENCE CONTRACT/FINAL BILLED</u>
AIRWAY DRIVE (SOUTH OF AIRPORT ROAD)	\$5,000.00	\$4,657.18	\$2,838.11	\$1,819.07
AIRPORT ROAD (PACKARD TO BELMONT)	\$4,475.63	\$6,388.35	\$5,167.40	\$1,220.95
CROSS LANES (WEST OF ISABELLA TO CITY LIMITS)	\$37,008.04	\$55,739.43	\$41,410.49	\$14,328.94
CARTER STREET (SOUTH OF M20)	\$29,544.74	\$30,143.74	\$16,343.88	\$13,799.86
BETTY LANE & YATS DRIVE (SOUTH OF M- 20)	\$51,314.56	\$63,873.07	\$41,283.42	\$22,589.65
TOTAL	\$127,342.97	\$160,801.77	\$107,043.30	\$53,758.47